

Cleaning Checklist

Entry

- Clean off all cobwebs is any
- Wash off entry steps outside
- Clean front door front and back. (Painting recommend)
- Screen door cleaned front and back

Bathrooms

- Toilet – (Put sanitary strip around after cleaning)
- Vanity sinks (polish fixtures- no spots) (remove hard water stains around fixture) and faucets need to be straight
- Inside Medicine Cabinet (Clean or paint)
- Inside Cabinets and Drawers
- Baseboards
- Tub-Shower (Polish fixtures-no spots) (remove build-up on shower walls/tub surface and scrub)
- Shower doors and tracks
- Mop Floor
- Mirrors - (No streaks)
- Light Fixtures including bulbs

Kitchen

- Stove Top – Clean of all grease
- Stove under burners and Broiler in Stove
- Counters and grout on counter tops - Bleach if needed
- Stove Hood underneath and clean filter or replace and add cost to cleaning for filter
- Clean Microwave – inside and out and vent
- Cabinets (remove grease/dirt build-up, rinse ext. w/ Murphy soap. Inside and out Remove trash and damp wipe interior)
- Clean under sink
- Clean Dishwasher (include rim area)
- Sinks – (polish fixtures)

Baseboards

- All Rooms wipe down

Mini or Faux-Blinds

- Wash Blinds
- Wipe down with damp cloth
- Remove and replace blinds

Light Fixtures

- Wash all globes and fans (if any)
- Remove and replace any if broken
- Clean light bulbs

Windows

- Wash windows inside & out (first and second stories (No Streaks)
- Wipe down window sills
- Clean Screens inside and out

Walls

- Wash all walls as needed if minor. Minor is considered anything under 30 min in the entire property
- Wipe down all light switch plates and electrical sockets

Garage

- Wash off outside gar door
- Spot clean with cleanser
- Scrub floor inside (if needed)
- Wash down and rinse out garage floor

Fireplace

- Clean and haul away excess debris
- Wash and wipe down glass if any
- Wash and wipe down fireplace screen both sides

Doors

- Wash all doors if minor. Minor is considered walls and doors under 30 minutes for the entire property

Carpets/Tile/Laminated or Wood Floors

- Each room and stairs cleaned (It's a requirement that a deodorizer solution is put in carpet solution-cinnamon scent recommended)
- Clean tile grout as needed entry, etc.

Air Fresheners

- Install diffusers in Kitchen and Bathrooms

Other

- All slider door runners must be cleaned professionally.

When completed make one last walk of the property check off the check off list and pick up and rags or items you left.

Management One- CLEANING PRICES

0 – 1,000 square feet.....	\$620.00
1,001 –2,000 square feet.....	\$730.00
2,001– 3,500 square feet.....	\$840.00
3,501+ square feet.....	\$950.00

Property Address _____