Cleaning Checklist

Entry		<u>Ba</u>	<u>Baseboards</u>		
	Clean off all cobwebs is any		All Rooms wipe down		
	Wash off entry steps outside		·		
	Clean front door front and back. (Painting	Mi	ni or Faux-Blinds		
	recommend)		Wash Blinds		
	Screen door cleaned front and back		Wipe down with damp cloth		
			Remove and replace blinds		
Ва	<u>throoms</u>		•		
	Toilet - (Put sanitary strip around after	Lig	ght Fixtures		
	cleaning)		Wash all globes and fans (if any)		
	Vanity sinks (polish fixtures- no spots)	П	Remove and replace any if broken		
	(remove hard water stains around		Clean light bulbs		
	fixture) and faucets need to be straight	_	9		
	Inside Medicine Cabinet (Clean or paint)	Wi	ndows		
	Inside Cabinets and Drawers		Wash windows inside & out (first and		
_	Baseboards	_	second stories (No Streaks)		
	Tub-Shower (Polish fixtures-no spots)	П	Wipe down window sills and tracks		
_	(remove build-up on shower walls/tub		Clean Screens inside and out		
	surface and scrub)	_			
	Shower doors and tracks	Wa	all <u>s</u>		
			Wash all walls as needed if minor. Minor		
	Mirrors - (No streaks)	_	is considered anything under 30 min in		
	Light Fixtures including bulbs		the entire property		
	ů ů		Wipe down all light switch plates and		
Kit	tchen		electrical sockets		
	Stove Top – Clean of all grease				
	Stove under burners and Broiler in Stove	Ga	rage		
	Counters and grout on counter tops -		Wash off outside gar door		
	Bleach if needed .		Spot clean with cleanser (Not Included in		
	Stove Hood underneath and clean filter or		Price)		
	replace and add cost to cleaning for filter		Scrub floor inside (if needed) (Not		
	Clean Microwave - inside and out and		Included in Price)		
	vent		Wash down and rinse out garage floor		
	Cabinets (remove grease/dirt build-up,				
	rinse ext. w/ Murphy soap. Inside and out	<u>Fir</u>	<u>eplace</u>		
	Remove trash and damp wipe interior)		Clean and haul away excess debris		
	Clean under sink		Wash and wipe down glass if any		
	Clean Dishwasher (include rim area)		Wash and wipe down fireplace screen		
П	Sinks – (polish fixtures)		both sides		

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 Wash all doors if minor. Minor is considered walls and doors under 30 minutes for the entire property

Carpets/Tile/I	_aminated or	Wood	Floors
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	Each room and stairs cleaned (It's a requirement that a deodorizer solution is put in carpet
	solution-cinnamon scent recommended)
	Clean tile grout as needed entry, etc.
<u>Air</u>	<u>r Fresheners</u>
П	Install diffusers in Kitchen and Bathrooms (Citrus Scent)

Other

☐ All slider door tracks must be cleaned professionally.

When completed make one last walk of the property as a resident check off the check off list and pick up and rags or items you left. Make sure there is a sanitary strip on all toilets. Certify that the work is 100% complete to avoid any additional fees.

Management One- CLEANING PRICES

Gen Contractors Signature

0 – 1,000 square feet	. \$ 595.00 . \$ 695.00				
Property Address					
Cleaning Company Signature	Date				

Date